

## CMC Outreach Commission

### 2010 Matching Grant Program Guidelines

Our CMC goals call for us “to discover and join with what God is doing in our community... because we are intentionally sitting at the table of the other.” Established in 2007, the CMC Matching Grant Program furthers our ministry by offering matching funds to groups within the congregation who are committed to ongoing relationships with existing agencies/ministries in Elkhart County.

Matching grants help CMC be more intentional about participating in missional opportunities in Elkhart County. By cultivating ongoing, positive relationships with local agencies, in addition to making monetary contributions, CMC offers a holistic response to the needs of agencies. We also benefit from these relationships as we both extend and receive God’s love.

## GUIDELINES

- A. The request must come from an organized group (Sunday school class, small group, committee, etc) or an ad hoc group of at least four or more regular CMC participants, who commit to:
  1. Prayerfully discern how God is calling your group to respond in the community and what resources are needed.
  2. Financially match the request being made. **The match must be made via contributions to CMC, designated for the particular agency to be supported.**
  3. Serve as a liaison between the agency and CMC, see Guideline B.
- B. As a liaison to the agency, the requesting group will:
  1. Inform the congregation at least twice a year of the agency’s work through: the newsletter, fliers, or “moment in mission” in worship.
  2. Invite CMC members to volunteer in the ongoing work of the agency, as appropriate.
  3. Inform the congregation how grant money was used and the impact it had for the agency.
- C. The request should:
  1. Identify how assisting the agency will support CMC’s vision, goals and values.
  2. Identify how the funds will have a significant impact on ongoing agency work.
  3. Identify how the agency reflects missional church values: encouraging faith in Christ, empowering the poor and marginalized, encouraging community, extending peace and justice.
- D. Matching grants may be requested, one per agency, for \$250-3,000. *Exception:* If an agency is beginning a new program, then grant funds could be sought for both the existing and new programs.
- E. **Applications for 2010 must be submitted to the church office by June 1.** Outreach Commission will review applications each month through June and notify groups of their status as soon as possible.
- F. If the full \$20,000 is not applied for by June 1, remaining funds will be distributed by Outreach Commission according to CMC goals and commission priorities.

### Matching Grant Program: Summary of Process

1. **Identify a sponsoring group** according to Guideline A, and name a primary contact.
2. **Identify a local agency and solicit pledges** of support.
3. **Submit application** by June 1, 2010, preferably by email to commission chair Marty Lehman at [MartyL@MennoniteUSA.org](mailto:MartyL@MennoniteUSA.org). (Contact the church office for an electronic application form.)
4. **Outreach Commission reviews** applications and identifies matching grant recipients.
5. Once Outreach approves a grant, group members submit **checks made out to CMC and designated** as: *Matching Grant: Agency Name*.
6. **By August 1, 2010, final checks will be sent**, including all designated and matching funds.
7. With Outreach Commission, the primary contact coordinates follow-up as detailed above in Guideline B.

**CMC Outreach Commission  
2010 Matching Grant Application**

**Date Submitted:**

1. How is God calling you to respond in the community? What resources are needed?
  
2. What agency/ministry will you assist? \_\_\_\_\_
  
3. How does the agency's work support CMC's 2012 Vision and Goals?
  
4. What is/will be the ongoing impact of the agency's work?
  
5. How does the agency reflect Anabaptist values?
  
6. Amount your group has *pledged* for this project: \_\_\_\_\_

**We commit**

- a. to establish and maintain an ongoing relationship with this agency/ministry.
- b. to serve as a liaison between CMC and the agency by:
  - informing the congregation of agency work;
  - encouraging members of the congregation to volunteer, as appropriate; and
  - reporting on the impact of grant money.

**Primary Contact:**  
(Include Name, Phone and Email for primary contact.)

**Group Members:**

-----  
*To be completed by Outreach Commission:*

Date Reviewed	Amount Raised:	Notes:
Approved: <i>Yes</i> <i>No</i>	Matching Funds:	
Match \$ Approved:	<b>Total:</b>	Check sent: